

# South Plains College

"SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE"

## Course Syllabus for ENGL1301/INRW0300– Fall 2020

→ Course can be accessed on Blackboard, or by going to [southplainscollege.blackboard.com](https://southplainscollege.blackboard.com)

### Instructor Contact and Office Hours

Instructor: Dr. Erika M. Warnick, Professor in College Literacy, English, and Education

Email: [ewarnick@southplainscollege.edu](mailto:ewarnick@southplainscollege.edu)

Phone: 806-716-2238 Please leave me a message if I am not available to answer your call

### Office/Office Hours "Locations"

1. Office hours will be hosted both virtually and in person (please see schedule, below).
2. In-person office hours will take place in my classroom, LIB 313. All SPC/local protocol to help spread COVID-19 must be maintained during office hours (e.g., face masks and maintaining at least a 6-foot distance).

### **On Campus (in person) Office Hours:**

<b>Monday</b>	<b>Tuesday</b>
2:00pm-3:00pm Room LIB 313 <i>All protocols must be met (mask/6 ft distance)</i>	10:00am-12:00pm Room LIB 313 <i>All protocols must be met (mask/6 ft distance)</i>

### **Virtual (Zoom) Office Hours:**

<b>Wednesday</b>	<b>Thursday</b>
2:00pm-3:00pm <i>Zoom link in Blackboard</i>	10:00am-12:00pm <i>Zoom link in Blackboard</i>

### **Friday Office Hours:**

<b>Friday</b>
9:00am-12:00pm <i>By appt only – please email me to schedule a time!</i>

## Course Design and Understanding

This is considered a Flex (Flex #2) course: the bulk of the class will be online. Students will watch instructional videos, participate in group and individual discussion/journal/wiki participation activities, complete assignments, and essays. In addition, students will participate in Zoom video lectures (either “live” or watch recordings of sessions each week). Students will meet with the professor four times throughout the semester (more if needed). This can be done via face-to-face meetings or virtual caching sessions.

Tentative meeting dates are weeks 1 (August 24-27), 6 (September 28-October 1), 10 (October 26-30), and 15 (November 30-December 3). These are subject to change, and you will be notified as soon as possible regarding changes!

## ENGL 1301: Composition I Syllabus

**Department:** English and Philosophy

**ENGL 1301 Course Description:** This course is an intensive study and practice of the composition process from invention and researching to drafting, revising, and editing, both individually and collaboratively. The curriculum includes the teaching of effective rhetorical modes as well as audience, purpose, arrangement, style, and collateral readings. The instructional focus is on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

**ENGL 1301 partially satisfies a Core Curriculum Requirement:** Communications Foundational Component Area (010)

**Core Curriculum Objectives addressed:**

- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.

**Student Learning Outcomes:** Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Write essays that exhibit logic, unity, development, and coherence.
3. Develop ideas with appropriate support and attribution.
4. Write in a style appropriate to audience and purpose.

5. Read, reflect, and respond critically to a variety of texts.
6. Use American English, with an emphasis on correct grammar, voice, parallelism, punctuation, spelling, and mechanics in language appropriate for academic essays.
7. Write a minimum of six 500-word essays.

## **INRW 0300: Integrated Reading and Writing Syllabus**

**Departments:** English and Philosophy/The Teaching and Learning Center/Department of College Literacy and Education

**INRW 0300 Course Description:** INRW 0300 serves as a paired support course for students enrolled in ENGL 1301 who are not yet TSI-complete in reading and/or writing. The focus is on teaching students critical reading and academic writing skills to equip them for success in Composition I. Successful completion of this course fulfills TSI requirements for reading and/or writing.

**Student Learning Outcomes:** Upon successful completion of this course, students will:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of Standard English in reading and writing.

# ENGL 1301 + INRW 0300 Combined Syllabus and Class Policies

## Required Materials for Class

### **Inclusive Access (IA) Ebook (included in the cost of the course):**

***College Writing Skills with Readings (10<sup>th</sup> Ed.), by John Langan***  
**ISBN: 9781264302758 (ebook, available in Blackboard)**

### **Inclusive Access:**

- **Textbook:** The textbook and resources for this course are available in digital form through the Inclusive Access textbook program at South Plains College. That means the e-book edition of the textbook and/or all required resources are provided in the Blackboard portion of the course from the first day of class. The fee for the e-book/resources is included in the student tuition/fee payment, so there is no textbook or access card to purchase for this course.
- **E-book features:** Access to a cloud-based e-reader is provided by RedShelf via Blackboard. RedShelf e-book features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download up to 20% of the book for offline access. Visit <https://solve.redshelf.com/hc/en-us/requests/new> for e-book issues and support.
- **Upgrading to a physical textbook:** Students who prefer a printed textbook rather than an e-book may purchase a loose-leaf edition from the SPC Bookstore or the textbook publisher at a reduced price.
- **How to opt out of Inclusive Access:** As long as they meet the opt-out deadline, students may choose not to participate in the Inclusive Access program if they have a textbook from another source. They should check the course syllabus to see if the instructor also requires course work to be done in an online platform (like Mindtap or Connect). If so, the student would be required to have access or purchase access to that platform in addition to acquiring the e-book. To opt out of the Inclusive Access e-book/resources, students will need to locate the RedShelf tool in their Blackboard course and follow the instructions given there. Students who need assistance to opt out should contact their instructor or the SPC Bookstore. The Inclusive Access fee will be refunded to students who opt out after the twelfth class day.

### **Additional, Required Course Material:**

1. Dedicated access to a computer WITH Wifi to complete assignments in Blackboard, attend Zoom sessions, and to create, revise, and submit papers.
2. A place where you can listen and participate in Zoom meetings/sessions
3. 3-ring binder with loose paper
4. Highlighters, pens, pencils
5. Jump/flash drive to save papers
6. Word processing software (e.g., Word, or Pages for Mac)

## Grades and Assessment of Work in Class

**Student Learning Outcomes Assessment:** A pre- and post-test and a writing assignment rubric will be used to determine the extent of improvement that the students have gained during the semester.

### Course Evaluation

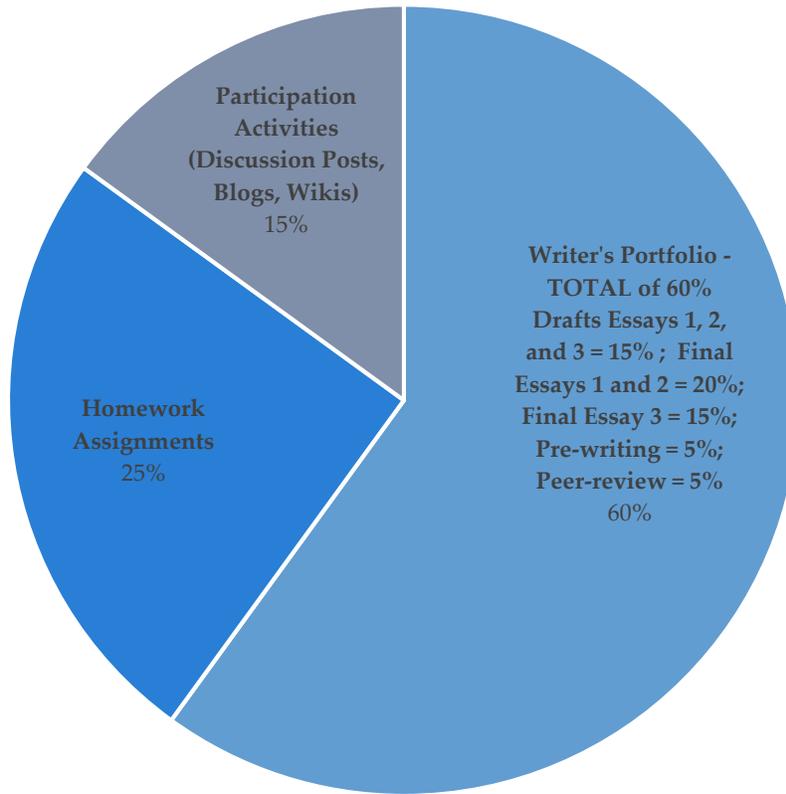
**Grades are determined by the following scale:**

90-100 = A	60-69 = D
80-89 = B	0-59 = F
70-79 = C	

The grades you receive on your assignments, quizzes, homework, digital work, drafts, revisions, papers, and participation activities are indicators of your progress toward college level reading and writing. Students will be asked to keep an ongoing record of these grades. Additionally, **it is each student's responsibility** to continually monitor academic progress posted in each student's grade book on Blackboard.

**(Please note: the grade you earn in ENGL1301 will be the same grade awarded for INRW0300)**

### Grading Breakdown for Course



- Writer's Portfolio - TOTAL of 60% Drafts Essays 1, 2, and 3 = 15% ; Final Essays 1 and 2 = 20%; Final Essay 3 = 15%; Pre-writing = 5%; Peer-review = 5%
- Homework Assignments
- Participation Activities (Discussion Posts, Blogs, Wikis)

### **\*INSTITUTIONAL POLICIES\***

**COVID-19:** It is the policy of South Plains College for the Fall 2020 semester that as a condition of on-campus enrollment, all students are required to engage in safe behaviors to avoid the spread of COVID-19 in the SPC community. Such behaviors specifically include the requirement that all students properly wear CDC-compliant face coverings while in SPC buildings including in classrooms, labs, hallways, and restrooms. Failure to comply with this policy may result in dismissal from the current class session. If the student refuses to leave the

classroom or lab after being dismissed, the student may be referred to the Dean of Students on the Levelland campus or the Dean/Director of external centers for Student Code of Conduct Violation.

**Academic Integrity:** It is the aim of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present assignments which he or she has not honestly performed is regarded as a serious offense. The offender is liable to the consequences for cheating and plagiarism as described in the SPC catalog in sections, "Academic Integrity" and "Student Conduct."

**Attendance:** Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus. When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college, or an official activity, the instructor may permit the student to make up work missed. **It is the student's responsibility to complete work missed** within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first-class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

**Campus Carry and South Plains College: Important Information:** Texas SB 11 (Campus Concealed Carry) went into effect for community colleges on August 1, 2017.

## **Campus Resources:**

**Tutoring:** Please visit **Blackboard to access on-demand tutoring** for the Fall 2020 semester.

**Health & Wellness Center:** The counselors at the Health & Wellness center can advise you confidentially. They can also help you access other resources on campus and in the local community. You can schedule an appointment with a counselor by calling 716-2529.

**Advising & Testing:** Students may contact the advising and testing center for information regarding TSI or other tests required by programs at SPC and/or advising services.

**Diversity statement:** In this class, the teacher will establish and support an environment that values and nurtures individual and group difference and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**Non-Discrimination Statement:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Stan DeMerritt, Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

**Students with Disabilities:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Title IX Pregnancy Accommodations:** If you are pregnant, or have given birth within six months, under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical information, to the Director of Health & Wellness. Once approved, notification will be sent to the student and instructors. It is the student's

responsibility to work with the instructor to arrange accommodations. Contact the Director of Health & Wellness at 806-716-2362 for assistance.

## **\*Attendance, Grading, and Classroom/Online Behavior\***

### **Attendance**

Students must *actively attend and participate in the online environment to reach a measure of success*. This is especially true given the basis of the class: academic strategies.

**Absences - Going more than two days (48 hours + no communication with Dr. Warnick) will be counted as an absence. You may be dropped from the course if I believe the objectives of the course cannot be met due to your lack of participation and attendance.** If you have excessive absences, I will try to contact you. If you have excessive absences and you do not respond to my attempts to contact you, you will be withdrawn from the course.

- Students are expected to log in frequently in order to stay up-to-date with assignments, due dates, and email messages.
- If a student goes 48 hours (2 days; includes weekends but not school-sanctioned holidays) without logging in, this counts as an absence.
- After **five absences**, a student may be dropped from the course.

### **Grading Policy/Late Work/Attached Files Policy**

- You are expected to submit quality, college-level work, free from errors and slang, on the date on which assignments are due (please see overview course schedule and Blackboard modules).
- You are expected to keep all material from the class during the course of the semester.
- Grades are updated weekly and entered into the Blackboard gradebook.
- It is the student's responsibility to monitor their grades and progress.
- Normal turnaround time for grading is two weeks (generally sooner).

### **Late Work:**

Please do your best to submit work on time. In the event that you cannot submit an assignment on time, please email me ASAP. The first time this happens, it's OK!!! You will NOT be marked down for a late assignment.

However, the second time this happens, there will be a point deduction in place. Homework (EXCLUDING essays and discussion posts) may be submitted up to two days (48-hours from the original due date) after the original deadline but with a point deduction penalty. 15 points

will be deducted for every day the assignment is late, up to 30 points off the score for the assignment. After the 48-hour deadline, a score of 0 will be entered into the gradebook for the missing work. The only exception to this is an unforeseen circumstance (please see policy, below).

*Example: You miss a homework assignment that was due Monday! OOPS!! You will have no later than Wednesday (by 4:00pm) to submit the assignment to me. For each day the assignment is late, 15 points will be deducted from the assignment's score (so, 15 points for Tuesday, 15 points for Wednesday).*

**Policy regarding attached files:** In this class, you will need to type your assignments in a recognizable software program (Word, or Pages for Mac), unless otherwise noted in the weekly module.

- I **MUST** to be able to open, download, and save your assignments! If I can't, I will email you to submit an assignment in the correct format. After that, you will receive a 0 for any assignments submitted in a format other than a recognized software program (e.g., Word, or Pages for MAC).
- **Should you forget to attach an assignment**, you will have until noon (12:00pm) the next day to resubmit the email with the attached assignment.
  - I only do this once! After that, the assignment is subject to the late policy (see Grading Policies, above).

### Unforeseen Circumstances

If a student is dealing with an unforeseen circumstance (e.g., a death in the family, an illness), **the student should contact the instructor immediately, before the due date of an assignment.** Please do not assume that the instructor will change the date of an assignment, or extend the date, due to an unforeseen circumstance. *It is only at the instructor's discretion that a due date may be amended or extended.* If a date is changed, it will only be changed/amended/extended once. After that, a grade of 0 will be given for additional missed assignments.

### Online Behavior/Discussion Board "Netiquette"

It is expected that you will use professional language, free from slang or profanity, in the discussion board, journal prompts, collaborative exercises with students (e.g., Zoom groups, wiki's etc.), and with any correspondence with the professor. There may be times when you agree with some people or disagree with others; that is OK in a discussion!! The important thing is to communicate in a professional, respectful manner. Also, you are expected to keep all posts related to the topic being discussed that week. Any communication, whether written or verbal, that is discriminatory in nature will not be tolerated and will be dealt with immediately. This

could result in being withdrawn from the course, and/or being reported to the Dean of Students' Office.

### [Zoom Etiquette](#)

For social distancing purposes, weekly “mini-classes” will take place in a Zoom session. You will be emailed a link for each weekly session. **You must either attend the session “live” OR watch the video that week.** You will have an assignment due each week based on that week’s mini-class/Zoom session. For Zoom classes, if you plan on attending, please be sure you have access to the microphone and chat features in Zoom (e.g., on your phone, tablet, or laptop), so you can participate and ask questions. Please be aware that each Zoom meeting will be recorded; anything you say/type in the session will be visible to the class. If you choose to use your camera, please be sure you are dressed appropriately!

### [Plagiarism and Cheating](#)

Students are expected to do their own work on all projects, quizzes, assignments, digital homework, exams, and papers. Failure to comply with this policy will result in an F for the assignment and can result in an F for the course if circumstances warrant.

### [What is Plagiarism?](#)

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Turning in a paper/project/assignment that someone else completed for you;
3. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
4. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
5. Missing in-text citations.

### [What Constitutes Cheating?](#)

**Cheating violations include, but are not limited to, the following:**

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another and/or having someone else take an exam for you;
6. Altering grade records;

7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

### **\*Assignment/Essay Snapshot\***

*Please consult the course overview (schedule), as well as weekly modules in Blackboard for specific homework, essay, and participation activity deadlines.*

### Complete Writer's Portfolio – 60% of Grade

The following are components of your **Writer's Portfolio, worth 60% of your total grade:**

1. Revised Essay #1 = 10% of portfolio
2. Revised Essay #2 = 10% of portfolio
3. Revised Essay #3 = 15% of portfolio
4. Essay #1 Complete Draft = 5% of portfolio
5. Essay #2 Complete Draft = 5% of portfolio
6. Essay #3 Complete Draft = 5% of portfolio
7. All individual draft parts of essays (ongoing) – includes items such as essay outlines, concept maps, and drafts of individual parts written in/out of class = 5% of portfolio
8. Graded peer-review of Essays 2 and 3 – 5% of portfolio

### Essay/Portfolio Requirements

- You will receive a **set of specific instructions** for **each writing assignment**, as well as the rubric, which will be used to grade your essays (both drafts and finals will be graded).
- You are expected to turn in **every part of an essay** according to the dates listed on the course outline, noted on the essay instructions, and listed in Blackboard.
- Essays **are expected to be complete when submitting draft and revised versions.** **Complete means 5 paragraphs AND 500-750 words, unless otherwise noted.**
- Incomplete essays – in either draft or final versions, will be given a grade of 0.
- Unless otherwise noted, all essays (drafts, revisions, and all parts) should be in MLA format.
- Drafts and revisions will be submitted through the Turnitin system through Blackboard. Turnitin is a plagiarism and grading platform.
- Essays **WILL NOT be accepted late**, unless permission has been granted ahead of time by the instructor.

**\*\*Please do not, under any circumstances, turn in a paper, whether whole or in part, that is not your own. Please see the information above related to plagiarism and cheating.\*\***

**Homework Assignments = 25% of Grade**

You will have a variety of assignments due every week to two weeks in the course. Assignments include, but are not limited to, grammar exercises, reader response assignments, and writer’s workshop/Zoom video assignments.

- All assignments **must be typed, unless otherwise noted.**
- Assignments **should be turned in on the due date, in the proper area (e.g., attached as an email to me, uploaded through the assignment tool in Blackboard, etc.)**
  - Missed homework will receive a 0, however, you may submit a missed assignment up to two days after the deadline, but at a penalty (30 points off the final score). Please see the late policy, above.

**Participation Activities – 20% of Grade**

Every week, you will have a variety of activities in Blackboard, which take the place of “in-class” participation. These include, but are not limited to, discussion posts, blogs, wikis, and peer reviews. Participation activities are important for your continued success in the course! **These activities indicate your presence and engagement in the course.** These may not be made up, unless circumstances arise, and only at the discretion of the instructor.

**Discussion Board Rules**

**Journal Post Rules**

Initial post, 100 words, due by Thursday, 11:59pm	Initial post, 100 words, due by Thursday, 11:59pm
You will have until Sunday of that week (11:59pm) to post two additional replies (50 words each): 1 to other classmates; 1 to my follow-up question to you.	You will have until Sunday of that week (11:59pm) to post a 100-word reply to my follow-up question.
You will be in a small group; you will be interacting with the professor and other classmates.	This is a private journal area; your post is only read by the professor.
Grading: <u>Grade is based on length, quality, and timeliness.</u> Posts that add to discussion, question things, solve issues, apply concepts, answer every part of the question, and use examples from the book and other sources are considered “A” posts.	Grading: <u>Grade is based on length, quality, and timeliness.</u> Reflections that “dig deeper,” apply concepts to academic and career aspects of life, solve issues, create questions, and use examples from the book are considered “A” reflections.

**You will be graded on both the timeliness and thoroughness of your posts and the qualities listed above. Please note: If you only post a partial post (e.g., you reply to my initial question,**

**but you don't post any other replies), then this will be reflected in your grade.**

**IMPORTANT!!!!** Due to the "real-time" nature of the discussion board, which is designed to replace an in-class discussion in a face-to-face class, discussion board posts cannot be made up if missed. Missed and/or late posts will lower your discussion board grade for that week. If a student misses a discussion board completely (e.g., does not reply to my initial post and does not reply to others), that will result in a grade of 0 for that week's discussion board. However, I do drop your lowest weekly discussion board grade at the very end of the class.

## Syllabus Statement

**I reserve the right to amend, delete, add, and/or edit the above information, as well as dates/assignments as needed, to meet learning outcomes in the course.**

*The intention of the master syllabus is to provide an outline of the contents of this course, as specified by faculty of the Reading Department at South Plains College, regardless of who teaches the course, when it is taught or where it is taught. Faculty members teaching this course for South Plains College are expected to facilitate learning pursuant to the course objectives. However, instructors also are encouraged to cover additional topics of interest so long as those topics are relevant to the course's subject. The master syllabus is, therefore, prescriptive in nature but also allows for a diversity of individual approaches to course material.*

**\*\*\*\*Please note: I reserve the right to change this tentative schedule. I may add, delete, edit, or revise material to help students accomplish the learning outcomes of the course. If a change is made, it will be announced in class, and updated schedules will be made available on Blackboard.**

## TENTATIVE Schedule for INRW0300 + ENG1301, Flex Class, Fall 2020, Dr. Erika Warnick

Please Note: Schedule subject to change. I reserve the right to change/amend/delete/add/edit materials, assignments, assessments, and dates as necessary to meet the learning outcomes of the course. Please check Blackboard for an updated schedule.

→→→ This is NOT a homework schedule!! Please consult the weekly folder in Blackboard for weekly assignments, quizzes, digital homework, and discussion board links/questions.

**Blue = First 8 weeks + Essay 1**

**Salmon/Orange = Next 5 weeks + Essay 2**

**Green = Last 3 weeks + Essay 3**

**Gray = Finals Week + Reflection Essay**

WEEK	Topic	Due/To Do
Week 1: August 24-30***  <b>REMINDER: Weeks in this class start on Monday and go through Sunday!!!</b>	<i>Welcome!!! Getting Started, Syllabus Review, Introductions</i> <i>Learning Assessments</i> <i>Getting Set-up in MindTap</i>  <b>***We will meet during specified times in the first week as part of your FLEX Meeting with me!! This is to take a reading assessment and review Blackboard and the online class environment.***</b>	<b>**Set-up e-book and materials (see syllabus and Blackboard)</b>  <b>Complete Module 1 in Blackboard</b> <i>(see syllabus for materials that make up a weekly module, as well as due dates of specific assignments)</i>
Week 2: August 31-September 6  <b>Small group discussion board week</b>	<b>Topic exploration, Reading Strategies</b> <i>Zoom Meeting: Monday at 11:00am</i>	<b>Complete Module 2 in Blackboard</b> - Complete reading and writing assignments for this week. - Read chapter 1 + pp. 634-638 in e-book - this will be discussed in small groups!

<p>Week 3: September 7-13</p> <p>NO CLASS on Monday, September 7 (Labor Day)</p> <p><b>Journal week</b></p>	<p><b>Brainstorming + Prewriting - The Writing Process + Subjects and Verbs</b>  <i>Zoom Meeting: Wednesday at 11:00am – this week only</i></p>	<p><b>Complete Module 3 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 2 and pp. 473-476 in e-book</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Complete outlines due to Dr. W in Blackboard email by Sunday, September 13 (11:59pm CST).</b></li> </ul>
<p>Week 4: September 14-20</p> <p><b>Small group discussion board week</b></p>	<p><b>The Writing Process (cont.) + More Verbs + Note-taking Strategies</b>  <i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 4 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 3 + pp. 52</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Intro outline due to Dr. W by Sunday, September 20 (11:59pm CST).</b></li> </ul>
<p>Week 5: September 21-27</p> <p><b>Journal week</b></p>	<p><b>The Fourth Step in Writing + Vocabulary and Word Choice + Summaries</b>  <i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 5 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 4 + 18 + pp. 600-616</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Draft of intro and outline of body paragraphs due to Dr. W in email by Sunday, September 27 (11:59pm CST).</b></li> </ul>
<p>Week 6: September 28-October 4</p> <p><i>Flex Week – Meet with Dr. W at SPC!</i></p> <p><b>Small group discussion board week</b></p>	<p><b>Topics in Reading and Writing + Transition Words + Fragments</b>  <i>Zoom Meeting: Monday at 11:00am</i></p> <p><i>FLEX Meet Week – Each student will meet with Dr. W during Week 6, on campus, to review his/her drafts. Please see the email from Dr. W regarding signing up for a 20-minute meeting!</i></p> <p><i>Written out body paragraphs 1-3 and outline of conclusion.</i></p>	<p><b>Complete Module 6 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 5 + pp. 481-494</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Draft of body paragraphs due this week</b></li> </ul>
<p>Week 7: October 5-11</p> <p><b>Journal week</b></p>	<p><b>Revising Essays + Capital Letters</b>  <i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 7 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 6 + pp. 562-569</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>COMPLETE DRAFT of Essay #1 due BY Sunday, October 4 in Turnitin by 11:59pm (CST).</b></li> <li>- <b>Email drafts to assigned peer for peer review!</b></li> </ul>

<p>Week 8: October 12-18</p> <p><b>Small group discussion board week</b></p>	<p><b>Developing Essays + Finding the Main Idea in Readings + Adverbs and Adjectives</b>  <i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 8 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 7 + pp. 545-551</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>FINAL Essay #1 due BY Sunday, October 18 in Turnitin by 11:59pm (CST).</b></li> </ul>
<p>Week 9: October 19-25</p> <p><b>Journal week</b></p>	<p><b>Patterns of Organization in Reading and Writing – Pattern #1: Process + Quotation Marks + Supporting Details</b>  <i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 9 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 11 + pp. 581-588</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Venn Diagram and Intro outline for Essay #2 due by Sunday, October 30.</b></li> <li>-</li> </ul>
<p>Week 10: October 26- November 1</p> <p><b>Small group discussion board week</b></p>	<p><b>Patterns of Organization in Reading and Writing – Pattern #2: Compare &amp; Contrast + Commas + Inferences</b>  <i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 10 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 13 + pp. 589-598</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Typed intro for Essay #2 due by Sunday, October 30</b></li> </ul>
<p>Week 11: November 2-8</p> <p><b>Flex Week – Meet with Dr. W</b></p> <p><b>Journal week</b></p>	<p><b>Patterns of Organization in Reading and Writing – Pattern #3: Cause &amp; Effect + Run-ons + Implied Main Ideas</b>  <i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 11 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 12 + pp. 495-506</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Typed intro + BP1 and BP 2 due by Sunday, November 8.</b></li> </ul>
<p>Week 12: November 9-15</p> <p><b>Small group discussion board week</b></p>	<p><b>Patterns of Organization in Reading and Writing – Pattern #4 &amp; 5: Definition &amp; Description + FANBOYS + Fact &amp; Opinion</b>  <i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 12 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 8 &amp; 14 + pp. 592-594</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Entire draft (intro + BP 1, 2 + conclusion) due by Sunday, November 15</b></li> </ul>

<p>Week 13: November 16-22</p> <p><b>Journal week</b></p>	<p><b>Patterns of Organization in Reading and Writing – Pattern #6 &amp; 7: Exemplification &amp; Division + Tone</b></p> <p><i>Zoom Meeting: Monday at 11:00am</i></p>	<p><b>Complete Module 13 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapters 10 &amp; 15</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>FINAL Essay #2 due BY Sunday, November 22 in Turnitin by 11:59pm (CST).</b></li> </ul>
<p>Week 14: November 23-24</p>	<p><b>Patterns of Organization in Reading and Writing – Pattern #8: Argument</b></p> <p><i>Zoom Meeting: Monday at 11:00am</i></p> <p><i>-&gt;-&gt;Looking ahead: Complete DRAFT for Essay #3 due by Wednesday, December 2, 11:59pm (CST) when we do one-on-one meetings!</i></p>	<p><b>Complete Module 14 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapter 16</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Complete outline for Essay #3 due by Sunday, November 22, 11:59pm (CST).</b></li> </ul>
<p>Week 15: November 30-December 6</p> <p><b>FLEX Week – Meet with Dr. W</b></p> <p><b>Small group discussion board week</b></p>	<p><b>Patterns of Organization in Reading and Writing – Pattern #9: Narration</b></p> <p><i>Zoom Meeting: Monday at 11:00am</i></p> <p><i>Complete DRAFT for Essay #3 due by Wednesday, December 2, 11:59pm (CST) when we do one-on-one meetings!</i></p>	<p><b>Complete Module 15 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Read chapter 9</li> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Email drafts to assigned peer for peer review!</b></li> </ul>
<p><b>Week 16: FINALS WEEK</b></p>	<p><i>Final Essay #3 due by Wednesday, December 9, by NOON in Turnitin.</i></p>	<p><b>Complete Module 16 in Blackboard</b></p> <ul style="list-style-type: none"> <li>- Complete reading and writing assignments/class notes for this week.</li> <li>- <b>Final Essay #3 due by Wednesday, December 9, by NOON in Turnitin.</b></li> </ul>

